United Nations ST/IC/2006/47

Secretariat

8 November 2006

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **2007 national competitive recruitment examinations**

1. The purpose of the present information circular is to invite applications from staff members in the General Service and related categories of the United Nations Secretariat who wish to take the national competitive recruitment examinations at the P-2 level in 2007, in accordance with the provisions of administrative instruction ST/AI/1997/1. Further details, including descriptions of occupational groups and sample papers, can be obtained from the following website: http://www.un.org/Depts/OHRM/examin/exam.htm.

2. The 2007 national competitive recruitment examinations will be held on 27 February 2007 in the following P-2 occupational groups: administration, economics, legal affairs, library, publishing and printing, radio production (Arabic and Spanish), security and statistics.

3. A list of participating Member States is contained in the annex to the present circular.

4. Staff members who meet the conditions set out in administrative instruction ST/AI/1997/1 may apply by completing the attached application form and an updated Personal History (P11) or Personal History Profile (PHP), found in the Galaxy system, and forwarding them, by 1 December 2006, to: 2007 NCRE (Staff members), Examinations and Tests Section, Room S-2575E, Division for Organizational Development, Office of Human Resources Management. The most recent performance appraisal form (PAS) and copies of all university degrees obtained must be attached to the application. Incomplete applications will not be considered.

* Expiration date of the present information circular: 31 December 2007.

06-60992 (E) 131106

United Nations application form for the 2007 national competitive recruitment examination for General Service staff members of the United Nations Secretariat only

Section I
Personal data

Last name: _____ Room No.: _____ Ext.: _____

First name: _____ Index No.: _____

E-mail: _____ Nationality: _____

Gender: _____ Grade: _____ Duty station: _____

Department: _____ Appointment: _____

EOD date: _____ Expiration date: _____

Date of birth: _____

Section II
Type of examination

Occupational group: _____

Latest copy of performance appraisal (PAS) attached: _____

Period covered in PAS: _____

Copies of degrees attached: _____

Updated P11 or PHP attached: _____

This application, together with the documentation requested in section II, should be submitted by 8 December 2006 to the Examinations and Tests Section, Division for Organizational Development, Room S-2575E. Applications may also be submitted by e-mail (OHRM_ets@un.org) or faxed to +1-212-963-3683.

Date: _____ Signature: _____

Annex

List of Member States participating in the 2007 national competitive recruitment examination programme

Afghanistan
Andorra
Angola
Antigua and Barbuda
Bahrain
Botswana
Brunei Darussalam
Central African Republic
Chad
China (only economics and legal affairs)
Comoros
Democratic People's Republic of Korea
Dominica
Gabon
Georgia
Grenada
Guatemala
Honduras
Israel
Japan
Lao People's Democratic Republic
Liechtenstein
Lithuania
Malawi
Maldives
Malta
Marshall Islands
Mauritius
Micronesia (Federated States of)
Monaco
Mozambique
Namibia
Norway
Oman
Palau
Panama
Poland
Republic of Korea
Saint Lucia
Saint Vincent and the Grenadines
Samoa
San Marino
Sao Tome and Principe
Saudi Arabia
Solomon Islands
Somalia
Suriname
Switzerland
Tonga
Turkmenistan
Tuvalu
United States of America
Vanuatu
Viet Nam
Yemen